



COMMUNITY
FOUNDATION

2019 Patrons Fund Playground Grant Application

Due: April 1, 2019

Purpose: To assist in furnishing school playgrounds, playground equipment, athletic fields, athletic field equipment, swimming pools and swimming pool equipment, for K-12 schools. The fund rotates annually between Ingham, Eaton and Clinton counties: **in 2019, grants will be made in Eaton County.**

For more information and for application forms, visit www.ourcommunity.org/grants

APPLICANT INFORMATION

Application Date: _____ Grant Applicant: _____

Legal name of school

School Address: _____

Telephone Number: _____ FAX Number: _____

School Superintendent: _____

Name

Email Address

Phone

Grant Contact Person (if different from Superintendent):

Name

Title

Email Address

Phone

PROJECT INFORMATION

Amount Requested: \$ _____ Total Project Cost: \$ _____

Project Name: _____

Project Beginning and End Dates: _____

Date Grant Funds Needed: _____

Number of students or community members directly served by your project: _____



COMMUNITY
FOUNDATION

Describe your project, including the specific problem it addresses and how the problem will be addressed:

Describe your project's action plan, including the timetable for implementation:

Who are your confirmed partners in this project? Provide the contact person for each.

List names of key staff leading your project, providing qualifications and experience for each that will help ensure the project's success:

For what specific costs will the grant funds be used?

In the event we cannot fund your full request, will you be able to carry out the proposed project?

If the full amount is not funded, list the priority items and their dollar amounts?

_____ \$ _____
_____ \$ _____

Identify any other funding sources you have secured for this project to date:

<i>Funder Name</i>	<i>Amount Received</i>	<i>Amount committed</i>	<i>Amount Requested</i>
--------------------	------------------------	-------------------------	-------------------------

_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



COMMUNITY
FOUNDATION

SUBMISSION INSTRUCTIONS

Two (2) paper application packets with all required materials are **due on April 1, 2019**.

Packets can be hand-delivered or mailed with a postmark of April 1, 2019 or earlier to the Community Foundation. In fairness to applicants who meet this deadline, we will not accept late submissions – please do not call for an extension.

PACKET MATERIALS:

Please print two (2) copies of all below materials and assemble by staple in below order to make two (2) packets. Pages must be printed one-sided; do not copy pages back-to-back. Do not submit any other attachments, folders, cover letters, etc. Only the requested material is reviewed. Remember to also make a copy of your complete application packet for your records.

1. **Grant Application:** Two (2) copies with typed information.
2. **Project Budget:** Print two (2) copies and staple one copy to each grant application. Note: preference is given to applications that provide clear, complete, detailed budgets, including expenses and revenue.
3. **Letters of Support:** Attach not more than three (3) letters of support for the project, verifying project need and collaboration with other organizations. Print two (2) copies of each and staple one (1) copy to each application and budget. Note: letters cannot be sent separately.
4. **Photo (if applicable):** Please submit a paper copy of a picture of the equipment and staple one (1) copy to each application, after the letters of support.

If you have any questions, please contact Cindy E. Hales at (517) 664-9851 or chales@ourcommunity.org.

Signatures of two Authorized Agents. **By signing, you are certifying that the information provided is accurate and complete and that you understand the instructions and requirements of this application.**

_____ Date: _____
Signature of Superintendent

Typed Name and Title: _____

_____ Date: _____
Signature of School Principal (where the project takes place)

Typed Name and Title: _____